

## **REGULAR SESSION**

August 15, 2024

The Essex City Council met in regular session at the Essex Community Room at 7:00 PM. Mayor Kinney called the meeting to order and roll call was taken showing the following members of the Council present or absent. Present: Ballinger, Eshleman, Franks, Gresham. Absent: Wenstrand-Larson. City Clerk Ohnmacht and City Attorney Sorensen were also present.

The agenda was approved. Motion by Eshelman, second by Franks. Ayes: All.

Guests present: Sabrina Marriott, Valerie Patton, Michael Vice.

Valerie Patton presented a concern with her utility bill and a proposal of paying on it every month. The Council found this acceptable.

Mayor Kinney opened the public hearing for the proposed budget amendment for fiscal year ending June 30, 2025. There were no written or oral comments or objections. The public hearing was closed.

Approval Resolution 2024 – 21: Adopting Budget Amendment for Fiscal Year 2024 – 2025. Motion by Ballinger, second by Eshelman. Ayes: All.

Acceptance of monthly law enforcement report July 1, 2024 – July 31, 2024. Motion by Franks, second by Eshelman. Ayes: All.

Acceptance of delinquent utilities report. Motion by Ballinger, second by Gresham. Ayes: All.

Approval of Change Order Number 4 for the sewer project. Motion by Franks, second by Gresham. Ayes: All.

Approval of new fire department member Bradley Franks. Motion by Eshelman, second by Franks. Ayes: All.

Sabrina Marriott presented a request from the library to use the community room for cooking club. Approval of use with waived fee. Motion by Eshelman, second by Gresham. Ayes: All.

All city buildings have had new locks installed. There will be a \$25 charge for any key lost.

Approval Resolution 2024 – 18: Transfer to Perpetual Care. Motion by Franks, second by Eshelman. Ayes: All.

Approval Resolution 2024 – 19: Wage Resolution. Motion by Franks, second by Ballinger. Ayes: All.

Approval Resolution 2024 – 20: Regulation of travel trailers, camping trailers, motor homes, storage containers and portable buildings. Motion by Franks, second by Eshelman. Ayes: All. Public hearing to be held September 11, 2024.

Approval 2024 Outstanding Obligations Report. Motion by Ballinger, second by Gresham. Ayes: All.

Approval 2024 Annual Financial Report. Motion by Eshelman, second by Ballinger. Ayes: All.

Approval 2024 Street Finance Report. Motion by Ballinger, second by Gresham. Ayes: All.

Approval Essex Community Club/Essex Community School District to hold back to school event in Anderson Park August 18, 2024. Motion by Franks, second by Gresham.

Discussion over lease agreement request from the Essex Community Club. No action was taken due to lack of information.

Approval of Essex Community Club Special Class C Retail Alcohol License pending dramshop review. Motion by Ballinger, second by Eshelman. Ayes: All.

Pool fences were discussed and will be on the September 11, 2024, agenda.

The employee handbook was discussed with changes presented by Ballinger. She will continue her research, and it will be discussed next month.

Council approves of Essex Community School District work release intern.

Public comments on agenda items: Mr. Vice asked a question about building permit requirements.

Approval of Consent Agenda: Minutes: July 10, 2024, July 16, 2024, July 22, 2024, August 5, 2024; Treasurer's Report July 31, 2024; Abstract of Claims July 11, 2024 – August 15, 2024. Motion by Ballinger, second by Eshelman. Ayes: All.

Sorensen updated the Council on the status of 209 Central.

Council: Gresham reported that fire extinguishers are needed in the city trucks.

Mayor: Updated the council on the new employees and the work being done on the UTV.

Adjournment at 8:35 PM. Motion by Franks, second by Gresham. Ayes: All.

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Mayor, Calvin L. Kinney

ATTEST:

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City Clerk, Mary A. Ohnmacht